

# APW Accounting & Business Services Limited

## 日進會計及商務有限公司

Unit 2304, 23<sup>rd</sup> Floor, Saxon Tower, 7 Cheung Shun Street, Cheung Sha Wan, Kowloon, Hong Kong

香港九龍長沙灣長順街7號西頓中心23樓2304室

Telephone 電話 : (852) 3105 1268

Website 網址 : www.apwcpa.com

Facsimile 傳真 : (852) 3105 1376

Email 電郵 : enquiry@apwcpa.com

### Change of Company Structure Form

#### 更改公司架構表格

Our ref:

客戶編號: \_\_\_\_\_

|                     |   |       |
|---------------------|---|-------|
| Name of the Company | : | _____ |
| 公司名稱                | : | _____ |
| Contact person      | : | _____ |
| 聯絡人                 | : | _____ |
| Telephone number    | : | _____ |
| 電話號碼                | : | _____ |

#### Transfer of Share(s)

##### 股份轉讓

| Name of Transferor<br>股份轉讓人姓名     | Residential / Registered address<br>住址 / 註冊地址 | HKIDC / Passport no. / C.I. no.<br>香港身分證/護照號碼/公司編號 |
|-----------------------------------|---|--|
|                                   |   |  |
| Name of Transferee<br>股份受讓人姓名     | Residential / Registered address<br>住址 / 註冊地址 | HKIDC / Passport no. / C.I. no.<br>香港身分證/護照號碼/公司編號 |
|                                   |   |  |
| No. of shares transferred 股份轉讓數目: |   |  |
| Consideration 轉讓價值:               |   |  |

| Name of Transferor<br>股份轉讓人姓名     | Residential / Registered address<br>住址 / 註冊地址 | HKIDC / Passport no. / C.I. no.<br>香港身分證/護照號碼/公司編號 |
|-----------------------------------|---|--|
|                                   |   |  |
| Name of Transferee<br>股份受讓人姓名     | Residential / Registered address<br>住址 / 註冊地址 | HKIDC / Passport no. / C.I. no.<br>香港身分證/護照號碼/公司編號 |
|                                   |   |  |
| No. of shares transferred 股份轉讓數目: |   |  |
| Consideration 轉讓價值:               |   |  |

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### Change of Company Structure Form 更改公司架構表格

#### Allotment of Share(s)

#### 股份分配

Effective Date 生效日期 : \_\_\_\_\_

| Name of new member<br>新增股東姓名 | Residential / Registered address<br>住址 / 註冊地址 | Share(s)<br>股份        | HKIDC / Passport no. / C.I. no.<br>香港身分證/護照號碼/公司編號 |
|------------------------------|---|-----------------------|--|
|                              |   | Number 數目:<br>HKD 港幣: |  |
|                              |   | Number 數目:<br>HKD 港幣: |  |
|                              |   | Number 數目:<br>HKD 港幣: |  |

#### Note 注意:

Please provide HKIDC / Passport copies of each member for due diligence purpose. If this person is a corporation, please provide the Certificate of Incorporation.

請提供香港身分證/護照副本作盡責審查之用，如該人士為公司/法團，請提供成立證書副本。

Approved by director 董事確認:

Signature 簽署: \_\_\_\_\_

Name 姓名: \_\_\_\_\_

Date 日期: \_\_\_\_\_